BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF JUNE 15, 2026

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at 438 Granby Road on Monday, June 15, 2026. Chair Pauline McClaflin called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair	Pauline McClaflin
Clerk	Chuck Scott
Associate Member	Christopher Geraghty
Superintendent	Jeffrey Cyr
Office Manager	Jennifer Fernandes
Foreman	Jeff Levreault
Resident	Brian McClaflin

SIGNING OF WARRANTS & MONTHLY ANALYSIS: The Warrants were signed by Board members. Jennifer Fernandes presented the Board with the May monthly analysis.

APPROVAL OF MINUTES: Chuck Scott made a motion to approve the minutes of April 27, 2026. This motion was seconded by Christopher Geraghty Motion Carried.

NEW BUSINESS:

ALVORD ST TANK UPDATE: Jeff Cyr informed the Board that he met with Danielle Texiera, at Tighe and Bond on June 8th to inspect the tank for cell equipment that we want to clean up. Danielle will now put together the specifications for review at Tighe and Bond is going to put specs together. Right now, it looks like bidding will take place December/January and the project will begin in the Spring of 27'. We will be able to use the 2 million available to us at 0% from the MWRA and Jeff and the Treasurer will start working on the bonding soon. Jeff stated included in the specs will be an alternate for a new fence around the tank as it is from 1968. A new mixer for inside the tank will be included as well.

FIRE DISTRICT 2 WATER DEPT BILLING SERVICES UPDATE: Jeff Cyr updated the Board that Tim Cauley, Superintendent at District 2 met with Jeff and Jennifer Fernandes to follow up on the discussion of helping District 2 with some efficiencies. (See Note 1) At the meeting Tim Cauley said his dept was looking at a new billing system and are upgrading their meter reading program. Tim stated they are still planning on hiring a full-time office person for the Department but would bring the info to the Board at the next meeting on June 16th. Jeff stated that there is a cost savings. If the Board in District 2 is willing to discuss we could have a meeting together to go over details of how it would look. Jeff will reach out to Tim after the June 16th meeting to see how the Board responded to the information.

CYBERSECURITY GRANT UPDATE:

Jeff Cyr updated the Board that things are moving slow right now. We are waiting for our new server for the office. The SCADA system will have its VLAN will be connected to the office servers. Our IT technician, Corey Brier of Complete IT Solutions, came to do some of the work but cannot complete things until the new server comes in.

RINGSQUARED PHONE LINE DISCUSSION:

Jeff Cyr informed the Board that we have had voice over IP with Fiber internet for about 10 years now. Jeff just found out from Ringsquared/Access Plus that SHELD has been paying for our phone lines. Ringsquared/Access Plus is breaking away from SHELD and notified us that our 4 phones would now cost us about $92 a month. We have been paying $25 a month for phone support. Corey Brier of Complete IT may be able to get us a better price for our phone lines. Jeff will keep the Board updated.

WEST PARKVIEW DR. WATER MAIN UPDATE:

Jeff Cyr informed the Board the project has been very challenging for the maintenance crew. There is a lot of shale and the water main is very close to the old water main. Jeff Levreault said they have done 6 out of the 12 services that need to be completed. Jeff Cyr said they pave on Fridays as it is very dusty for residents. The project should be complete within a few weeks.

INSURANCE BID RESULTS AND POSSIBLE VOTE:

Jeff Cyr reached out to 4 companies back in April for bids for our insurance. He found out that recently big insurance companies have been buying up smaller insurance companies in the area making it difficult to get bids. Berry Insurance was able to give us 3 bids from 3 different insurance companies. After a brief discussion, Chuck Scott made a motion to accept the bid from Trident Insurance through Berry Insurance Agency for $39,832. This motion was seconded by Chris Geraghty.

Motion Carried

LEAPING WELLS FOREST MANAGEMENT DISCUSSION UPDATE:

Jeff Cyr updated the Board that back in 2004 when we did some tree harvesting the intent was to eliminate the red pine trees due to pests and try to rejuvenate the white pine. Back then, we made $11,000 on the trees that were removed. After discussing doing some more tree harvesting with Mark Mueller of Hull Forest it would not be that advantageous for us to pursue the project as it would not net much money. (See Note 2) Jeff noted that we received a call from a resident that lives on Ludlow Rd. in Chicopee that a large tree fell on their fence and stated the land the tree was on was owned by the Water Department. This information came from the Chicopee DPW, and they had information that the land which is 7 acres was listed under South Hadley Water Works and the Board of Commissioners. The resident wanted us to pay for the damage to the fence. Jeff reached out to our Ins. Co. Berry Insurance, and they will not cover it as they consider it act of nature. Jeff mentioned possibly selling off some property and will keep the Board informed of the process.

TIGHE AND BOND REPRESENTATIVE DISCUSSION: Jeff Cyr updated the Board that our new representative from Tighe and Bond will Mike Wrozick as Tony Da Cruz will be retiring.

RESERVE FUND TRANSFER VOTE FOR HEALTH INSURANCE: Jeff Cyr informed the Board that the health insurance account was looking low so he reached out the Treasurer and figured out that we would have overspent the account by $1,108.46 for FY26. (See Note 3) Jeff noted that we have a Reserve Account with a balance of $10,000. After a brief discussion, Chris Geraghty made a motion to transfer $1300.00 from the reserve fund to the Health, Dental & Life Insurance Account. This motion was seconded by Chuck Scott. Motion Carried

UPDATE ON COMMUNITY GROUP REGARDING MERGER: Chuck Scott reported that the group has had 2 meetings since joining. Chuck said there is a large variety of residents and representatives from Water and Fire Departments. He said the Chair is Christine Phillips and is running the meetings well. Chuck noted that some of the members have reservations about pursuing a merger, but Christine Phillips has been focused on coming up with both positive and negative reasons and realistic outcomes. Chuck will keep the Board updated.

PUBLIC COMMENT: No public comments at this time.

MOTION TO ADJOURN: Chuck Scott made a motion to adjourn, which was seconded by Chris Geraghty. Motion carried

ADJOURNMENT: Meeting adjourned at 7:11 p.m.